

NEW HAVEN TOWN BOARD YEAR END / ORGANIZATIONAL MEETING HELD JANUARY 6, 2026

CALL TO ORDER

Supervisor Dale Little called the organizational meeting for January 6, 2026 to order at 6:00 pm at the New Haven Town Hall. Roll call: Council Member; Mary Curcio, Council Member; Will Rombough, Council Member; Joe Spereno, Council Member; Fred Wilbur, Supervisor; Dale Little were present. Also present: Jennifer Woolson Town Clerk and a few members of the public.

AUDIT OF TOWN BILLS

General bills: vouchers # 326-338, totaling \$ 11,386.68, were duly audited.

Highway bills: vouchers #218-223, totaling \$ 8,358.03, were duly audited.

Motion by Fred Wilbur, second by Joe Spereno, to accept the bills as presented and to authorize their payment. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

ORGINIZATIONAL BUSINESS

Meeting Date, Time & Location: Motion by Joe Spereno, second by Mary Curcio, that Town Board meetings are to be held on the 3rd Tuesday of each month at 6:00 PM at the town hall. Planning Board meetings to be held on the 3rd Wednesday of each month at 6:00 PM at the Town Hall. All meetings of Town Boards and Committees are to be held at the Town Hall unless otherwise directed by the Town Board. The meeting schedule is attached. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Official Depository: Motion by Mary Curcio, second by Joe Spereno, that the Official Depository is Pathfinder Bank. Investments are at Pathfinder Bank. Authorized signers: Town Supervisor and Deputy Town Supervisor, countersigned by Town Clerk or Deputy Town Clerk. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Official Publications: Motion by Fred Wilbur, second by Mary Curcio, that the official newspaper for the Town will be the Palladium Times. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Nay; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Official IT Service Provider: Motion by Mary Curcio, second by Fred Wilbur, to appoint Computer Outlet North as Official IT Service Provider and reauthorize the signing of the previously vouchered check for services provided. Supervisor Dale Little explained that the Town requires an Official IT service provider. Computer Outlet North was previously appointed to this role since 2019. Computer Outlet North will remain the Official IT service provider until Request for Proposal (RFP) can be developed and published for Internet and Technology Services and presentations to the Board can be provided by potential proposers. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Mileage: Mileage will be paid at the federal rate.

APPOINTMENTS BY THE TOWN BOARD:

Town Attorney: (Carl Schmidt) Motion by Joe Spereno, second by Mary Curcio, to appoint Carl Schmidt as Town Attorney for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Building Inspector/Code Enforcement Officer: (Ronald Marsden) Motion by Joe Spereno, second by Fred Wilbur, to appoint Ronald Marsden as Building Inspector/Code Enforcement Officer for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Town Constable: (Daniel Gibbs) Motion by Mary Curcio, second by Will Rombough, to appoint Daniel Gibbs as Town Constable for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Court Clerk: (Kristin Latimer) Motion by Fred Wilbur, second by Joe Spereno, to appoint Kristin Latimer as Court Clerk for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Court Clerk # 2: (Angela Anderson) Motion by Fred Wilbur, second by Mary Curcio, to appoint Angela Anderson as Court Clerk # 2 for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Custodian: (Cindy Haney) Motion by Joe Spereno, second by Fred Wilbur, to appoint Cindy Haney as Custodian for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Nay; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Acting Dog Control Officer: (Jack Spriggs) Motion by Mary Curcio, second by Fred Wilbur, to appoint Jack Spriggs as Acting Dog Control Officer for the Town of New Haven term expires 12/31/2026. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Nay; Fred Wilbur, Aye; Dale Little, Aye; Carried. Mr. Spriggs made a presentation to the Board noting issues with availability of kenneling facilities in the City of Oswego and recommended the Town consider an intermunicipal agreement with the Town of Mexico to consolidate dog control services.

Planning Board Member: (Bettie Jo Cronk) Motion by Joe Spereno, second by Will Rombough, to appoint Bettie Jo Cronk as Planning Board Member for the Town of New Haven term expires 12/31/2030. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Planning Board Alternate Member: (Rhea Keller Knittel) Motion by Mary Curcio, second by Joe Spereno, to appoint Rhea Keller Knittel as Planning Board Alternate Member for the Town of New Haven term expires 12/31/2028. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Handyman: Tabled until the Board receives a letter of interest in filling the vacant position from the interested party.

APPOINTMENT BY THE TOWN SUPERVISOR:

Deputy Town Supervisor: Supervisor Dale Little appointed Will Rombough as Deputy Town Supervisor. (ending 12/31/2026).

Supervisor's Secretary: Supervisor Dale Little appointed Tracy Samson as Supervisor's Secretary. (ending 12/31/2026).

Bookkeeper: Supervisor Dale Little appointed Tracy Samson as Bookkeeper for the Town (ending 12/31/2026).

Town Historian: Supervisor Dale Little appointed Rhea Keller Knittel as Town Historian. (ending 12/31/2026).

Salaries: The list of the salaries for employees approved as set forth in the final adopted 2026 Town Budget. List is attached.

Pay Schedule: The list of the pay schedule for employees is attached.

Town Holidays: The list of the Holidays for the Town of New Haven employees is attached.

Attorney Rate: Motion by Joe Spereno, second by Fred Wilbur, to accept the rate set for the Town Attorney Carl Schmidt. Partner and Council rates are \$290.00 hr., Associate rates are \$240.00 hr., and Paralegal rates are \$150.00 hr. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Schooling Requests: Town officials approach the Board with estimates of costs before authorization to attend educational schools that are not a requirement for the position held.

Small Tools: The Highway Superintendent is allowed to spend up to \$500 per instance on small tools without prior approval by the Board.

Posting of Roads: Highway Superintendent to post roads at his discretion.

Due Date for Bills: Bills are due to the Town Clerk by the 2nd Tuesday of each month.

Due Date for Agenda: Agenda items are due by the Thursday before the meeting.

Town Policies: Motion by Will Rombough, second by Joe Spereno, approving all Town Policies after having reviewed the: Code of Ethics, Payments Allowed in Advance of Audit Policy, Procurement Policy, Fund Balance Policy, Equal Employment Opportunity Policy, Anti-Discrimination/Harassment Policy, Computer Use Policy, Investment Policy, Violence in the Workplace Policy and Use of Building policy, as previously written and approved. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Discrimination/Harassment Compliance Officers: Motion by Fred Wilbur, second by Will Rombough, appointing Council Member; Joe Spereno and Town Clerk; Jennifer Woolson as the new compliance officers for the Discrimination/Harassment Policy. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Hard Drives for Updated Computer Systems: Discussion was held by the board regarding what should be reviewed by Computer Outlet North and how the hard drives will be handled moving forward.

Undertaking: Motion by Joe Spereno, second by William Rombough, to approve the attached Official Undertaking. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

American Legion Contract: Motion by Will Rombough, second by Joe Spereno, to approve the American Legion Contract for 2026 as written. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Senior Citizens Group Contract: Motion by Mary Curcio, second by Joe Spereno, to approve the Senior Citizens Group Contract for 2026 as written. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Code Enforcement Officer Intermunicipal Agreement: Motion by Joe Spereno, second by Will Rombough, to approve the Agreement to share Code Enforcement Officer Services with the Town of Mexico Contract for 2026 as written. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

McFee Ambulance Contract: Motion by Fred Wilbur, second by Will Rombough, to approve the McFee Ambulance Contract for 2026 as written. Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

PUBLIC COMMENT: There were no comments made by the public.

ADJOURNMENT

Meeting Adjourned: at 6:45 p.m. by motion of Joe Spereno, second by Fred Wilbur, Mary Curcio, Aye; Will Rombough, Aye; Joe Spereno, Aye; Fred Wilbur, Aye; Dale Little, Aye; Carried.

Town Board meeting– January 20, 2026, at 6:00 p.m.

Planning Board meeting–January 21, 2026, at 6:00 p.m.

Respectfully submitted,

Jennifer C. Woolson
New Haven Town Clerk

POSTING ON WEBSITE DISCLAIMER: THESE MINUTES HAVE NOT BEEN APPROVED YET BY THE TOWN BOARD. PLEASE REFER TO NEXT MONTH'S MINUTES FOR ANY AMENDMENTS, CHANGES, OR MODIFICATIONS AND APPOROVAL.